



# Department of Public Works

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## **EXPEDITED DRAINAGE REVIEW PROCESS**

Beginning September 29, 2014, we will begin accepting applications for drainage study expedited reviews. Review acceptance is based on staffing availability, and on the following application process. The fees associated with the reviews are four times the normal process fees.

1. Submit completed study to the development review group prior to Thursday at 12:00 noon, paying the normal review fee. Prior to 1:00 p.m. on Thursday, you will need to send an e-mail to [DrainageExpedited@ClarkCountyNV.gov](mailto:DrainageExpedited@ClarkCountyNV.gov), indicating your desire to be included in the expedited process. You must include the tracking number, engineer contact information, as well as, the developer's name and contact information including e-mail address. Information on the status of the application will be sent to both parties.
2. Projects that are chosen to be in the expedited process will be notified after 1:00 p.m. on Thursday. If chosen, you must pay the additional plans check fees by Monday before 1:00 p.m. If not paid, the project will be removed from the process and another project may take its place.
3. The expedited review process will begin Monday morning and should be completed by the following Monday.
4. Back checks of a project in the expedited review process should be submitted prior to 12:00 noon on Thursday afternoon and pay any additional fees owed. The engineer will need to provide an e-mail by 1:00 p.m. Thursday, indicating that he has returned the plans and wishes them to continue in the expedited review process.
5. All submittals must be complete. No replacing sheets or submitting plans while the project is in the review process. For quicker and better reviews, projects should be checked for quality/completeness prior to submittal into the process. Redesign of the project will require re-application into the expedited review process and if accepted, repayment of the review fees.
6. If not drawn for the expedited review process, the project may be submitted on subsequent weeks for the expedited review.
7. Our goal is to be able to complete the process above, reviewing the studies, and grading in one work week. We will not accept more projects into the process than we can review in the goal time frames. Adjustments will be made for Holidays, especially those on Mondays and Fridays. Expedited reviews will not be offered over the Thanksgiving week or the Christmas to New Year period.
8. There will be no refunds of expedited review fees.
9. There will be no late submittals accepted into the process, applications or back checks.